

Breken, James

(Register)

1919-1920

(653)

University of Toronto

408

July 10th, 1919.

Sir Robert Falconer, K.C.M.G.

University of Toronto.

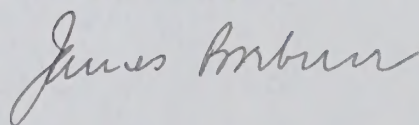
Dear Mr. President:-

Will you be good enough to recommend the appointment of the following to the staff of the Registrar's Office:

Miss Elizabeth Hargreaves, 726 Markham Street, Assistant in the Registrar's Office at \$900.00 per annum from August 1st, 1919 and

Miss Alice Dunnett, 179 Davenport Road, Filing Clerk in the Registrar's Office at \$700.00 per annum from July 1st, 1919.

Yours very truly,



Registrar.

ABF/AD

University of Toronto

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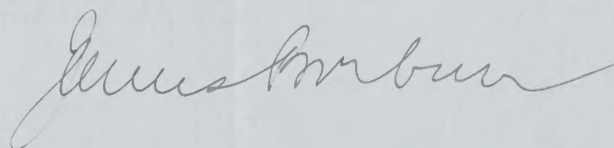
October 4th, 1919.

Sir Robert Falconer
University of Toronto
Toronto

Dear Mr President:

As you will remember, there was some arrangement made last year with Mr A. R. Clute to take over or provide the work of our students in the subjects taught by Professor Lefroy. I have heard, in a rather indirect way, that he is complaining that no remuneration was made to him for that service. Would you be good enough to look into the matter.

Yours very truly,



Registrar

JB/NM

Toronto, December 5th, 1919.

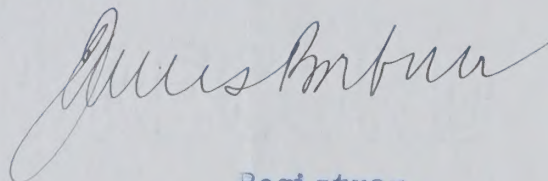
The President,
University of Toronto.

Dear Mr. President:

Following out your instructions with reference to securing Instructors in Latin and in English for students of the Preparatory Class, I offered the work to Professor Woodhead and Mr. J. D. Robins. As we had agreed to offer \$750.00 to others, I made the same offer to these gentlemen, who accepted the conditions. Would you be good enough to see that the appointments are made.

No funds
for this.
9/12/19, eg.

Yours very truly,



Registrar.

JB/S

January 26th, 1920.

Sir Robert Falconer
University of Toronto
Toronto

Dear Mr President:

I have a memorandum with reference to the new Ramsay Scholarship to be paid from the \$1000 left to the University by the late William Ramsay Esq. Professor McLennan has given me a memorandum and indicates the value of the Scholarship as \$60.00. Would it not be well to have the matter of the rate determined by the Board of Governors, because recently I believe it has been on the basis of 5% rather than 6%. I can use the copy given me and alter the figures in the proof, but I shall be glad to have the matter determined speedily.

Yours very truly,

James Brebner

Registrar

JB/NM

I have a similar letter to bring up at the R² - It is doubtful if 6% in perpetuity can be maintained.

University of Toronto

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February 9th, 1920.

Board

Sir Robert Falconer
University of Toronto
Toronto

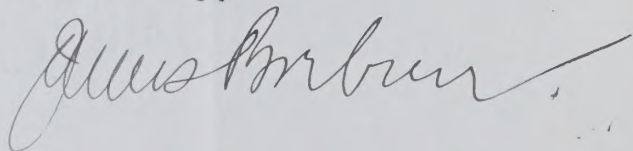
Dear Mr President:

You will remember that at a recent meeting of the Committee on Undergraduate Studies, when a course in Commerce was discussed, the point was raised as to whether ^{such} a course could be established in the Faculty of Arts which would allow the students to enrol in the Colleges,- Section 124, sub-section I, reads as follows:-

"All students proceeding to a degree in Arts in the University,
"unless in cases for which special provision is made contrary
"by statute of the Senate, shall be enrolled in University
"College or in St Michael's College or in a federated university"

The Committee would like to obtain an opinion from the Board of Governors as to whether the words "a degree in Arts" refer exclusively to the Degree of Bachelor of Arts or whether the phrase can be construed to mean "a degree in the Faculty of Arts". Would you be good enough to submit this matter to the Board on Thursday next.

Yours very truly,



Registrar

JB/NM

February 19th, 1920.

Sir Robert Falconer

University of Toronto

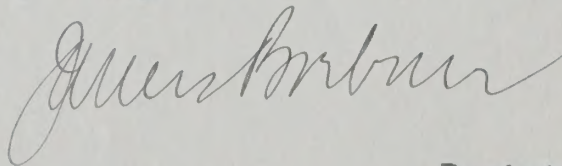
Toronto

Dear Mr President:

May I take up the question of the Flavelle Fellowship with you? You will perhaps remember that an award was made in 1913 to Mr H. V. Wrong, to whom the first year's funds were paid in the Session 1913-1914. Then he was paid the first instalment in the Session 1914-1915; he enlisted in December 1914 and of course with his departure from Oxford no further instalments were paid to him, with the result that \$500 of the \$750 has remained in the Bursar's hands until this Fall. Mr Wrong went to France in November of 1915 and it is believed was killed in action about the first of July in 1916.

During the past Session an award was made to his brother, H. H. Wrong, who has been paid the first and second instalments from the money in the Bursar's hands since 1914. I have an impression that Sir Joseph Flavelle intimated his intention to increase the amount to \$1000 and after this award to withdraw the Fellowship. Would you be good enough to communicate with him as to the amount and to also arrange for the payment of what remains of this year's award, as well as for the funds payable in the second year in which Mr H. H. Wrong would hold it.

Yours very truly,



JB/NM

Registrar

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March 29th, 1920

The Registrar,
University of Toronto.

Dear Mr. Brebner:

As Chairman of the Caput may I bring to your attention the desirability that there should be in January of each year a meeting of the Conveners of the Time-Table Committees of each Faculty with the Registrars of the Faculties in order to consult as to the common hours in drawing up their respective time-tables? Would you kindly take a note of this that they may be summoned at the proper time?

Yours sincerely,

President.

University of Toronto

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Toronto, May 19, 1920.

The President,

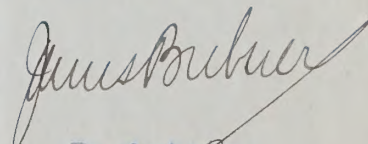
University of Toronto.

Dear Mr. President,

I am constantly in receipt of letters and of enquiries at the desk regarding the details of the new Course in Commerce. All information at present available with regard to this Course is contained on Pages 156 and 157 of the new Arts calendar and does not go into detail at all with regard to the work to be taken up in the individual subjects. It seems to me that before the members of the Staff leave the City for the summer the Committee charged with drawing up this course should complete their work by prescribing the Courses in the various subjects for at least the First Year, and if possible, submit an outline of the work of the higher years as well. I think these details should be available for publication not later than the 1st of July.

There is also the question of fees to be settled.

Yours very truly,


Registrar.

ABF/JW

